



Terms of Reference

Job Title: Legal Officer
Position: Contracted / Full Time / Remote
Location: PUC HQ – Georgetown
Report to: Chairperson/ Secretary

The Public Utilities Commission (PUC) Guyana is a statutory body, established under the Public Utilities Act (PUC) of 1990, now repealed by the PUC Act No. 19 of 2016.

The Commission, in addition to its power to initiate and conduct investigations into the operations and standards of service of all public utilities and telecommunications undertakings (service providers) under its purview, has regulatory, advisory and enforcement functions under the law. At present, the regulated service providers are the Guyana Power and Light Inc. (GPL), Guyana Water Inc. (GWI), Guyana Telephone and Telegraph Co. Ltd. (GT&T), U-Mobile (Cellular) Inc. (Digicel) and E-Networks Inc.

Vacancy

The Commission is seeking an individual to support its Legal Division who may be required to work remotely from time to time.

General Responsibilities

- Research and prepare legal opinions to the Commission and all Divisions of the Commission on statutory compliance.
- Prepare legal opinions and serve as counsel for the Commission on all matters touching and concerning the work of the Commission.
- Serves as counsel to the Commission during public hearings or any courts of competent jurisdiction within the State of Guyana.
- Proficient with the legal regulatory framework for the sectors under the Commission's purview.
- Serves as Supervisory Attorney for External Counsel in the preparation of legal briefs and memoranda.
- Serve as Counsel for the Commission in association with External Counsel on matters engaging the attention of all Courts in the Judicature of Guyana and the Caribbean Court of Justice (CCJ).
- Responsible for the compilation and review of all legal memoranda on behalf of the Commission.

Qualifications and Experience

- A Bachelors' Degree in Law and the relevant certification (CLE) from one of the regional law schools OR the equivalent.
- At least 10 years as a practicing Attorney either as in-house Counsel or in active practice before the Courts of Guyana or other relevant corporate experience.
- Strong analytical and research skills.
- Proficiency in Microsoft Office and other operating systems.

Applications

Applications in English Language with full curriculum vitae details, including nationality, work experience, educational qualifications, summary of professional skills and/or expertise, language proficiency, coordinates and other relevant information, should be addressed to:

The Secretary
Public Utilities Commission
106 New Garden Street
Queenstown
Georgetown
P.O. Box 1081

Applications may be emailed to the Secretary of the Commission, Mr. Vidiahar Persaud, at pucsecretary@yahoo.com and to the Chairperson, Ms. Dela Britton, at atabritton@gmail.com or submitted via postage to Public Utilities Commission P.O. Box 1081.

Deadline: 17th March, 2022

Only shortlisted applicants will be acknowledged.